

## **WHOA Board of Directors – Meeting Minutes for July 14, 2020 Meeting**

**Present:** John Cambier (President), Betty Turnbull (Vice President), Amanda Sosebee (Treasurer), Elizabeth Martin (Secretary), Adam Friedman, Jim Fleming, Donna Wolf, Katrina Portwood, Crystal Harden, Jacob Hildebrand (CAS).

**Absent:** None.

### **1) Call to Order/ Approval of prior minutes**

- a) Meeting was called to order by the President at 7:04 pm. The meeting was held virtually via Zoom due to pandemic and social distancing orders.
- b) Minutes of the June 9, June 30, July 8, 2020 were edited and approved unanimously.

### **2) Community Participation: None.**

### **3) Due Process Hearings – None.**

### **4) Old Business – none**

- a) Cameras at the Pool/Parking Area: previously tabled, will continue to be tabled until the pool is scheduled to open.
- b) Insurance Update:
  - i) Umbrella Policy proposal has been offered. The Board decided not to proceed with an additional process.
- c) Handbook Revisions –
  - i) Betsy submitted to the Board revisions, but additional work is required. A small group of volunteers intended to gather over the month of March to continue the revision process, but given the pandemic and volunteers' other responsibilities, the volunteers were not able to meet. The handbook revisions will be completed over the summer months.
  - ii) John would like to take charge of this project given that it is stalled.

### **iii)Annual Meeting**

- (1) Betsy moved that we send written notice of a virtual annual meeting (in compliance with the laws, as explained by CAS), then host the annual meeting and accept nominations for election to the Board at the meeting, and then we send out a ballot with all the nominations (perhaps with a SASE, but perhaps not due to cost). The Board passed the motion unanimously.
  - (a) Open Seats: John will not run for re-election. Donna and Betty will run again for their seats.
- (2) John moved that the notice of annual meeting to be sent and have the meeting on Tuesday August 11 at 7pm (or alt. Thursday August 13 at 7pm), in lieu of our in-person annual meeting, and that we use Jordan Price (law firm) as Parliamentarian. Katrina seconded the motion and the Board passed the motion unanimously.

### **5) New Business**

- i) Boxwood – a resident complained about the number of cars on the street. Jacob has let the resident know that the streets are City purview, and we generally encourage the community to speak to their neighbors to address inter-neighborhood problems.

## 6) Committee Updates

- a) **Building and Grounds** – David White emailed and attended the meeting to provide an update from this committee.
  - i) Swimming Pool – Our contractor will proceed with management of the pool to prevent algae growing, but will scale down the work to save costs since the Board has decided not to open the pool this season.
  - ii) Swimming Pool Painting – Board previously reviewed Pearl and Stillwaters proposals for plastering or painting the pool quote. David is working on getting another quote for plastering. Aiming to be done this fall but we do not have the quotes yet (the companies are very busy since many pools are closed and turning to this work).
  - iii) Tree work – we have some areas where our trees from HOA property are overhanging part of area homes and Lakeshore Drive. Betsy moved, and Betty seconded the motion, that David moves forward with pruning HOA trees in Woodlake that overhang members’ homes, and that we also address the HOA tree that is leaning towards Lakeshore Drive. The Board passed the motion unanimously.
  - iv) A Woodlake Eagle Scout is willing to do create a nature center around our memory garden. Betsy moved and Donna seconded, that offer support from our budget of up to \$1k to assist the Eagle Scout to cover this expense. David will communicate to the Eagle Scout a general support but not the dollar figure since the Eagle Scout is required to fundraise as part of his project. The Board passed the motion unanimously.
- b) **ARC Requests:** No update
- c) **Neighborhood Watch:** No update.
- d) **Communications** –Annual meeting communications will be sent and the meeting held virtually in August. Food events coordinated by Betty are running and our community is enjoying this opportunity to eat well and support local restaurants.
- e) **Neighborhood Watch** – No update.
- f) **Recreation Committee:** No update. All gatherings have been cancelled due to the pandemic.

## 7) Financial Report

- a) June 2020 Financials – John noted that the tree removal budget will be an ongoing additional expense given the age of the community and age of the trees.
- b) Aged Owner Balances – in non-public notes.

- 8) **Violations, Delinquent Payments, and Foreclosed Property** - Non-public notes
- 9) **Open Forum:** No attendees.
- 10) **Meeting adjourned** 8:56 John moved to adjourn the meeting, Betsy seconded the motion and the motion unanimously passed.
  - a) Next regular meeting will be our annual meeting and is scheduled for either Tuesday, August 11, 2020 or Thursday, August 13, 2020 at 7pm. Our regular Board meetings will resume on September 8, 2020 at 7pm.

**\*Non-Public Notes Follow**